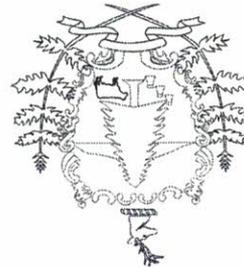


Wells River Village

PO Box 737
Wells River, VT 05081
Phone: 802-757-3401



Trustee Meeting Minutes November 4, 2021

Meeting Called to Order: 4pm

* **Present:** Brian Emerson, Jean Welch, John Paye, Mary Schilke, Richard Roderick Don Waterman, Jason Winchester (June Griswold was absent)

* Approval of Agenda

* **Accept Minutes from October 21** - Jean Made motion to approve Brian agreed.

* Public Comments

Richard Roderick said wrap newsletter is coming out soon

* Financials

Several IRS letters referring to incorrect format of paying – Mary Collins said to Ask Authorized Mary to make State and weekly deposits weekly versus monthly

Recognized warrants need to be signed regarding all expenditure and payroll eff 11/4/2021

Jean Made Motion and Brian agreed - Granted permission to pay cemetery budget of \$5000 to Newbury

Discussion re Water infrastructure check came in / bills to pay. Mary will contact Bob Clark.

Discussed CD's? We will check into what they are for.

Authorize Mary to look into Nmerc (use Arpa money) .

Jean and Mary will look into consolidating check /mm/loan accounts

* Highway - Ready for Winter

* **Water** - Correspondence from Bob Clark – Confirmed deposit of grant into bank account

* **Old** - Authorize Brian to Enter into Agreement with Municipal Work Audit Company

Jean made motion Jean Seconded to proceed

* New-Begin Discussion of Designing Purchasing Policy

Begin Discussion of Conflict-of-Interest Policy

Begin Discussion of Personnel Policy

* Adjourn 4:45

Respectfully Submitted

A handwritten signature in blue ink, appearing to read 'Jean Schilke', with the word 'Chair' written vertically to the right of the signature.

Village of Wells River

Trustees meeting November 16, 2021

Meeting was called to order at 8:30 and moved into executive session by Brian Emerson

Present: Brian Emerson, June Griswold, Jean Welch and John Paye

Richard Roderick and Jason Winchester were present, but exited the building when we went into executive session.

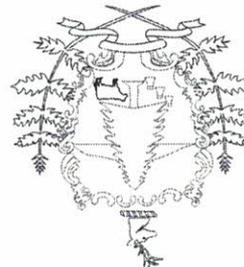
The meeting moved out of executive session at 9:00 a.m.

It was moved by June and seconded by Jean that unvaccinated persons be required to wear a mask when entering the Village Office. It was voted on unanimously.

Meeting adjourned at 9:05 a.m.

Wells River Village

PO Box 737
Wells River, VT 05081
Phone: 802-757-3401



Trustee Meeting Minutes November 18, 2021

Meeting Called to Order: 4pm

* **Present:** Brian Emerson, Jean Welch, John Paye, June Griswold, Mary Schilke, Richard Roderick, Don Waterman, Jason Winchester

* **Approval of Agenda** - Moved by Jean Welch Seconded by June Griswold

Special Meeting - Minutes approved and seconded by all

* **Accept Minutes from November 4** – Motion made and seconded all approved.

* **Public Comments** – No turkeys will be pardoned

June spoke to Joe Parsons re the Little Rivers (Jiffy Mart) not paying taxes , they will delve into this further.

Don wants to know how the money we lose to non-profits would affect the tax rate. Further discussion needs

to be made. A copy of the certified letter is to be sent to Brian and June

* **Financials** - Working on Water Loan Payoffs – Otter creek to be paid and balance held till we are told

Warrants to be signed bi Monthly

* **Highway** – Job Description and a signed form from John's backup to have on file with a certificate of liability

Due by next meeting.

* **Water**- Received a note from Struggling Resident- I have contacted capstone and VHAP

Glitch in water bill numbers were transposed new bills sent

* **Old**- Municipal audit \$4500 is booked

* **New-**

* **Begin Discussion of Designing Purchasing Policy** - We accepted these standard forms and Brian will

get figures to match the Newbury Town This was the 1st Reading

Begin Discussion of Conflict-of-Interest Policy – Standard Form Accepted 1st Reading – Motion made by

Jean Seconded by June all in favor Aye. This was the first reading

* **Begin Discussion of Personnel Policy** – Personnel Policies to be made -- Motion made by Jean Seconded

by June all in favor Aye.

* **Budget Committee for 2022** to be on next agenda Need 3 additional people

* **Upkeep of Welcome Center** - \$1100 approx owed by Wrap for repair- check to see if Arpa will cover

fees to repair and update

* **Holiday Pay** - Mary will get Holiday Paid -there are 8 holidays and I will get to charge 4 hours to 8 days

of my choice June & Jean made motion Approved

Wells River Village

PO Box 737
Wells River, VT 05081
Phone: 802-757-3401



* Collection of Taxes – Final Due Date is Nov 20th which is a Saturday Permission to extend date to Nov 22 per Tax Collectors discretion

*Adjourn 5:10 Pm

Wells River
Respectfully Submitted